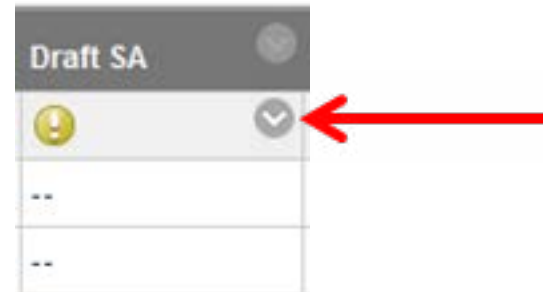


Grading SafeAssignments

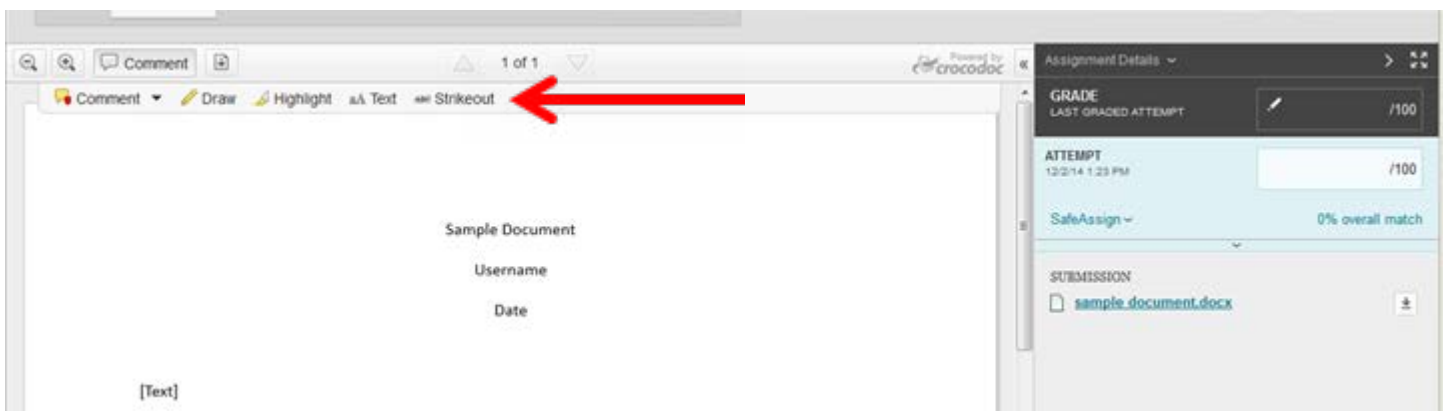
1) In the Grade Center of your course, click the arrow that appears to the right of the exclamation point in a student's cell, under the SafeAssignment column



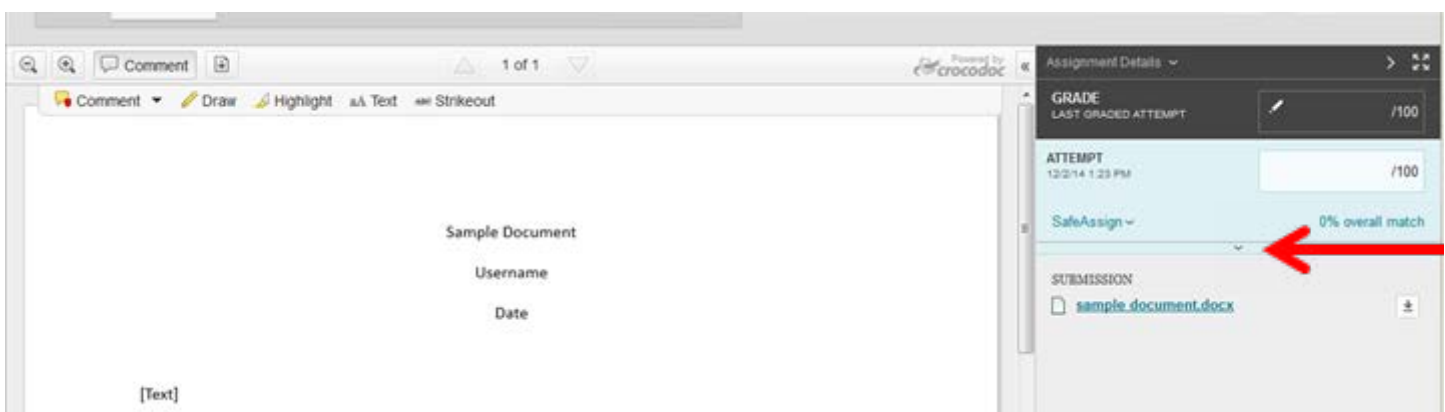
2) Choose "Attempt".



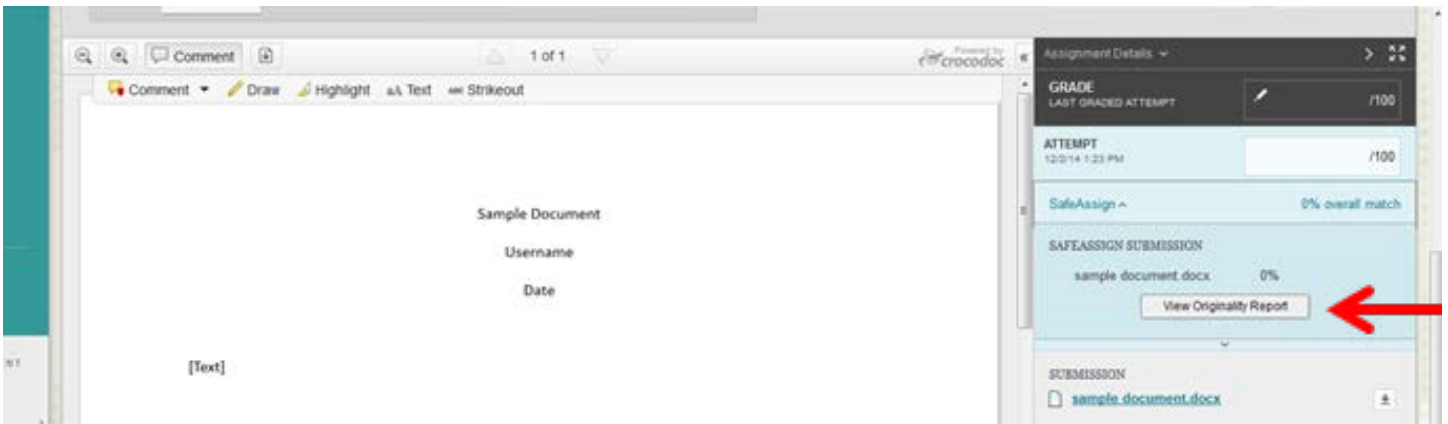
3) The attempt opens. Use in-line grading tools to comment directly on submission (optional).



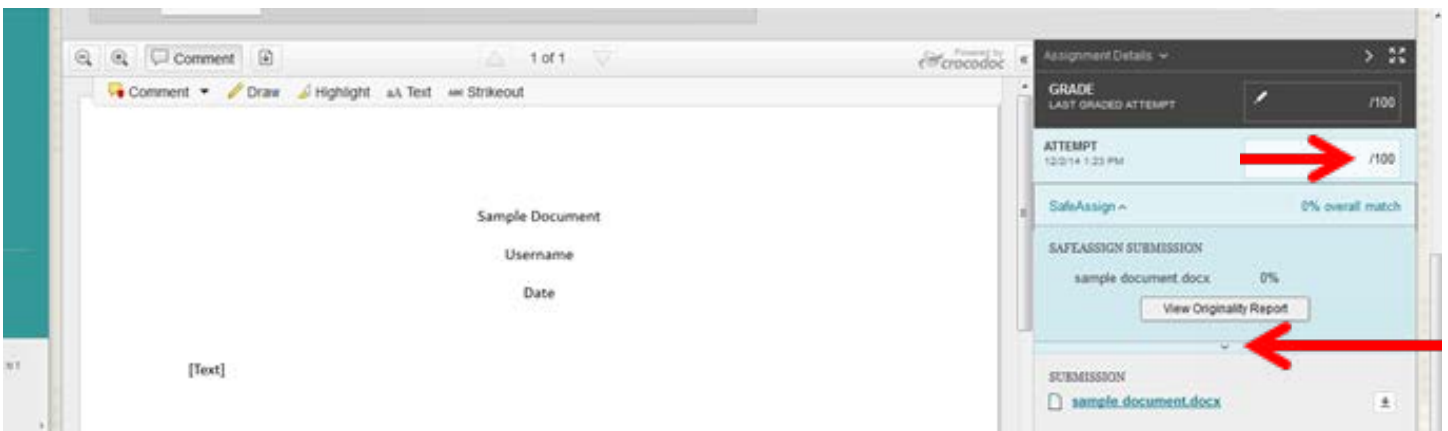
4) Click the arrow under "SafeAssign" to access the SafeAssign report.



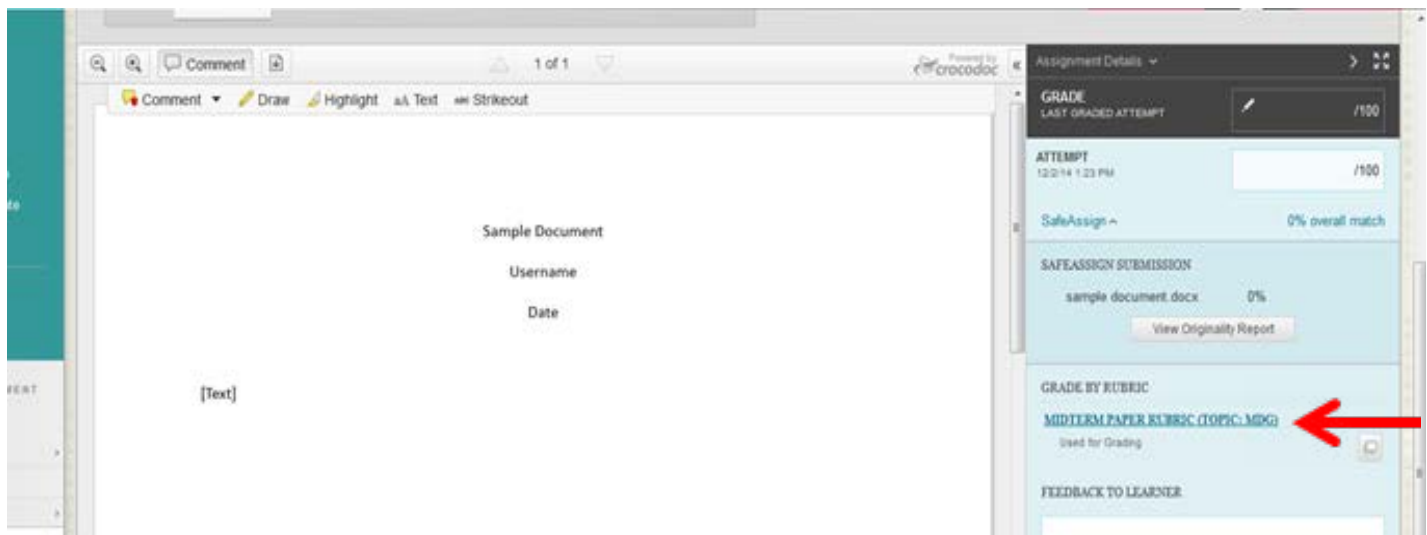
5) Click “View Originality Report” button to view the SafeAssignment report. More info here:
https://help.blackboard.com/en-us/Learn/Building_Blocks/SafeAssign/Student/SafeAssign_Originality_Reports .



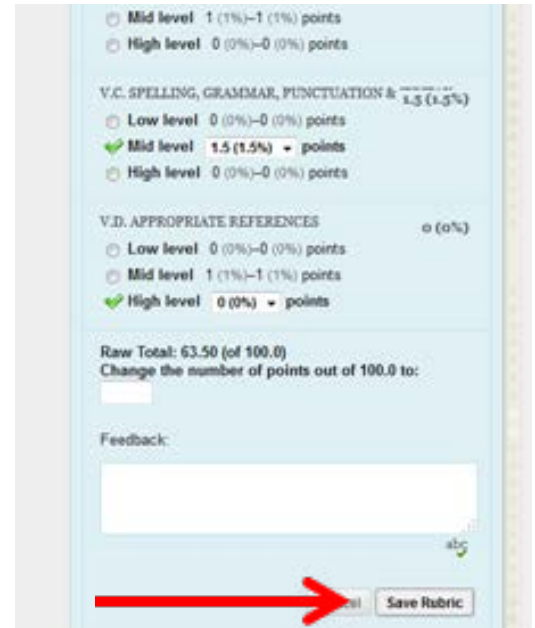
6) Click the arrow under “View Originality Report” to see the rubric (if one is attached to this assignment). If no rubric is attached, enter points directly in the “Attempt” box.



7) Click the rubric to view details and enter scores.



8) Grade using the rubric, then click “Save Rubric” button.



Mid level 1 (1%)–1 (1%) points
High level 0 (0%)–0 (0%) points

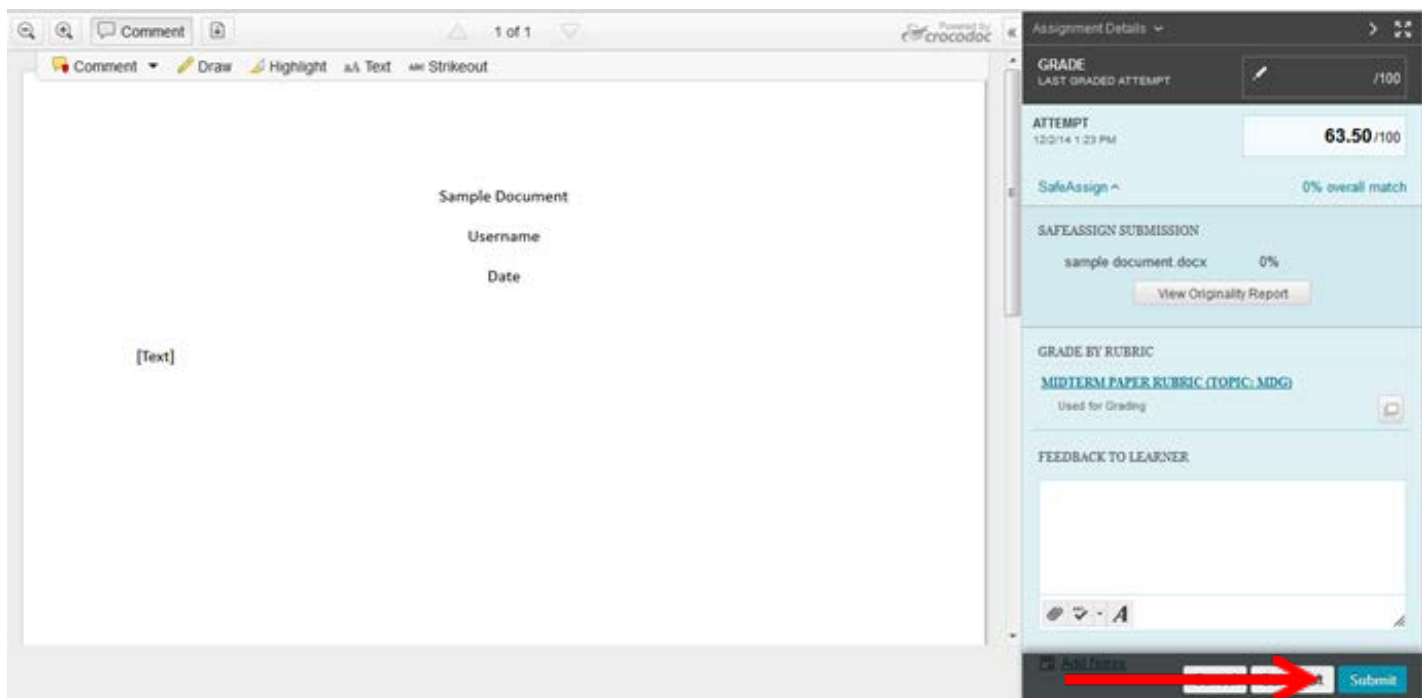
V.C. SPELLING, GRAMMAR, PUNCTUATION & ... 1.5 (1.5%)
Low level 0 (0%)–0 (0%) points
Mid level 1.5 (1.5%) points
High level 0 (0%)–0 (0%) points

V.D. APPROPRIATE REFERENCES 0 (0%)
Low level 0 (0%)–0 (0%) points
Mid level 1 (1%)–1 (1%) points
High level 0 (0%) points

Raw Total: 63.50 (of 100.0)
Change the number of points out of 100.0 to:
Feedback:

Save Rubric

9) Click “Submit” to save the changes.



Sample Document
Username
Date

[Text]

Assignment Details
GRADE
LAST GRADED ATTEMPT /100
ATTEMPT
12/2/14 1:23 PM 63.50/100
SafeAssign 0% overall match
SAFEASSIGN SUBMISSION
sample document.docx 0%
View Originality Report
GRADE BY RUBRIC
MIDTERM PAPER RUBRIC (TOPIC: MDG)
Used for Grading
FEEDBACK TO LEARNER

Submit