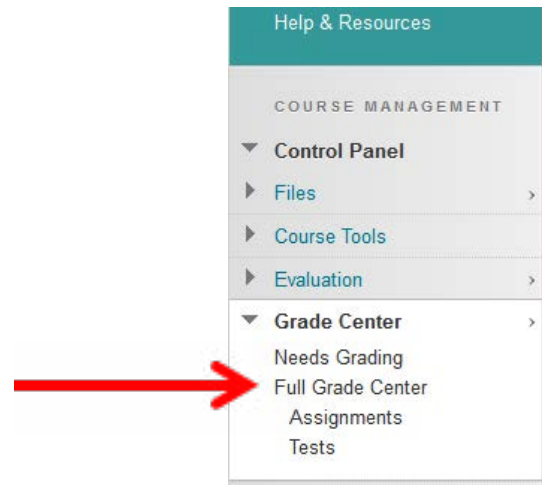
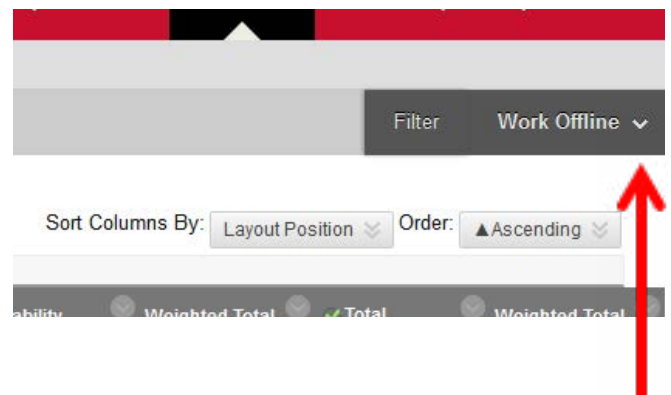


Downloading Student Roster

1) Open “**Full Grade Center**”

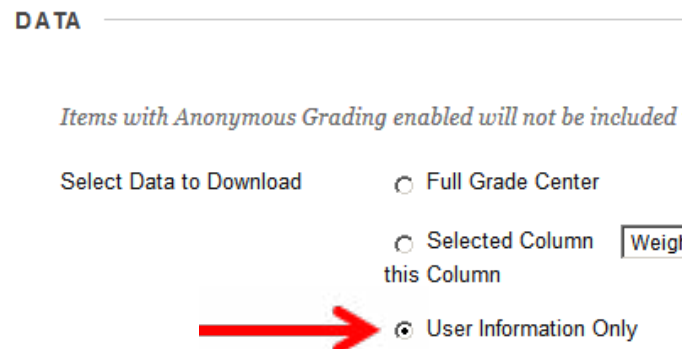


2) Click on the “**Down Arrow**” on the “**Work Offline**” button



3) Click “**Download**”

4) Under “**Data**” be sure that the radio button “**User Information Only**” is selected



5) Click “**Submit**”. This will download all students names