



# UNIVERSITY *of* MARYLAND

## SCHOOL OF NURSING

### **Guidelines for Dean's Scholarship Scholars Program**

**Responsible Administrator:** Associate Dean for Research

**Sponsoring Unit:** Research and Scholarship

**Effective Date:** 09/21/2021

**Last Reviewed:** N/A

**Next Scheduled Review:** 06/2025

#### **POLICY STATEMENT**

The Dean's Scholarship Scholars (DSS) Program is designed to provide focused time and mentorship for individuals who desire to increase their concentration on the research/scholarship component of the mission by enhancing their writing and publication skills with the ultimate goal of publishing in peer-reviewed journals or writing chapters in textbooks.

#### **RATIONALE**

The purpose of the DSS Program is to support the research/scholarship mission of the University of Maryland School of Nursing (UMSON), help shape the profession of nursing by developing nurse leaders who engage in publishing cutting-edge scholarship, and support faculty promotion. The DSS Program provides one semester/six months of protected time and editorial resources to awardees. Typical activities might include submitting abstracts and manuscripts of quality improvement initiatives or state-of-the-art clinical topics or research findings and participating in writing accountability groups. Appointment as a scholar is a competitive process for early- to mid-career (assistant or associate professor) faculty members.

#### **SCOPE**

The DSS will be a full-time faculty member with an earned doctoral degree with a 10- or 12-month appointment on either the non-tenure or tenure track. The DSS will write a scholarly article/chapter on a predefined topic of their choice that must be submitted for publication during the DSS term. While the publication may have multiple authors, it is anticipated that the DSS should be the lead author on chapters or first author for peer-reviewed manuscripts. Papers derived from Doctor of Nursing Practice (DNP) projects or PhD dissertations within two years of degree completion are eligible; however, completion of work toward a degree is ineligible.

It is preferred that applicants provide evidence for potential success including scholarly productivity (e.g., co-authored paper or chapter or abstract submitted to conference within the past two years). Faculty recipients of prior UMSON Deans Research Scholars; University of

Maryland, Baltimore KL2; or substantial intramural research support are not eligible to apply. Priority will be given to faculty for whom this is the first award.

## **RELATED POLICIES, PROCEDURES, STATUES, AND REGULATIONS**

[UMSON Policy on Faculty Workload and Responsibilities](#)

## **CONTACTS**

Associate Dean for Research

## **RESPONSIBILITIES**

1. A reduced teaching load of one instructional workload unit (IWLU) will be allocated during the DSS Program appointment period. During the DSS Program semester, the faculty member will not be in a teaching overload situation. At the end of the DSS Program appointment, teaching expectations will return to the appropriate level designated in the [UMSON Policy on Faculty Workload and Responsibilities](#)<sup>1</sup>.
2. Relief from teaching for scholarly activities is to be negotiated with the department chair prior to the beginning of the award.
3. Accountability for writing progress on a monthly basis.
4. Participate in a writing group.

## **PROCEDURES**

### **Application Procedures:**

1. Faculty applicants should prepare a proposal packet that includes:
  - Topic of paper: working title and current status (e.g., new start, paper from DNP project or pilot work, major revision of previously submitted manuscript)
  - Authorship: include names of potential coauthors
  - Prospectus: general statement of purpose/significance
  - Audience
  - Where it will be published: proposed journal or an editor's call for authors or papers
  - Timeline/work plan
  - Anticipated assistance or resources needed
  - Annotated outline and or any existing drafts, poster/slides from a presentation, DNP project description
  - Current CV
2. An electronic file of the completed packet must be submitted to the associate dean for research at [DL-NRSResearch@umaryland.edu](mailto:DL-NRSResearch@umaryland.edu) by 2 p.m. on May 1 for a fall start or Oct. 1 for a spring start.
3. Faculty members interested in applying should discuss the DSS Program with their department chair and receive approval from the department chair.

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<sup>1</sup> <https://www.nursing.umaryland.edu/intranet/media/son/intranet/policies-procedures/Policy-Faculty-Workload-Responsibilities.pdf>

**Review Procedures and Criteria:** Applications will be reviewed and evaluated by a committee consisting of three faculty members appointed by the associate dean for research.

**DSS Evaluation:** Continuation of DSS status is dependent on progress toward submission of the specified manuscript or chapter. Monthly discussion and a brief final report are expected.

**DATE AND SIGNATURE**

Date: September 21, 2021

A handwritten signature in black ink that reads "Jane Marie Kusel". The signature is written in a cursive style with a long, sweeping tail on the final letter.

Approved by the Dean: